



**Knights of Columbus
Council 3880
Expense Tally Sheet**

Vendor/Name you want on check (please print)

Requesting Knight (if different than above):

Project Name (please print):

Date: _____

Description of Expense	Amount
	\$
	\$
	\$
TOTAL:	\$

Please add description of expense and amount then total. Staple receipts to the back of this page and return it to the Financial Secretary.

For council only

Voucher # _____

Date: _____

Check # _____

Date: _____